

# Terms & Conditions

- Children under 18 years old are not admitted to evening events.
- Groups of 7 or under may be asked to share a table with other parties.
- The size of the tables may vary according to the configuration of all groups attending and the hotel will decide on the most suitable layout for the event.
- Additional food or beverages found to be brought into the premises without prior agreement will be immediately confiscated, and an on-the-spot fine of £100 will be issued per item. Guests may be asked to leave the premises immediately.
- In the unlikely event that the hotel is obliged to cancel the function for any reason, all monies will be refunded, or an alternative date offered, without liability to the hotel.
- If you need to cancel your booking you must inform the hotel in writing. All deposits and further payments are non-refundable.
- If your booking is not confirmed with full payment 4 weeks prior to the event, the hotel reserves the right to release your booking and retain any deposit payments made.
- We regret that should your party size decrease no deposits or payments will be refunded or transferred.
- The Customer shall be responsible for any damage caused to rooms, furnishings, and equipment therein by any act, default or neglect of the customer and will be required to reimburse the full amount to make good or remedy any such damage.
- If bedrooms have been pre-booked, we will hold free of charge up to 4 weeks prior to the event.
- Bedrooms are non - refundable within 2 weeks of the event.

Book now to avoid disappointment on 0208 547 1777 or email [events@warrenhouse.com](mailto:events@warrenhouse.com)



# Contractual Obligation

By completing and signing the booking form, you agree to the following:

## **AT TIME OF BOOKING**

- To provide a £10.00 non-refundable deposit per person.
- Early bird offer (10% discount) until 31st August.

## **30 DAYS PRIOR TO EVENT**

- To provide a drinks pre-order form. Alternatively, a cash bar will be available on the evening.
- To make full final payment
- To provide any specific dietary and allergen requirements amongst your party
- To complete and return the menu breakdown pre-order. Please note that Chef's choice will apply where no pre-order is received
- To provide any specific seating requirements and/or table plan

3.

On the night – *Enjoy the party!*

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